

Annual Maintenance Survey

_____ Playcentre

The following information on Maintenance will serve as a check for the Property Convenor and will ensure your Centre is kept above minimum standards at all times.

A copy of this form will be kept in Centre files held by the Association Property Convenor and access is available to you at any time.

Condition – Excellent / Good / OK / Bad / Urgent

Dates - Term & Year (T2 1994) or Month & Year

Interior	Present condition	Last Maintenance			Next Maintenance		
		Date	Cost	Performed by	Date	Estimated Cost	Description
Paint Work							
Walls							
Ceiling							
Doors							
Windows							
Taps							

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Interior	Present condition	Last Maintenance			Next Maintenance		
		Date	Cost	Performed by	Date	Estimated Cost	Description
Toilets Cistern							
Hand Basins							
Floor Covering							
Electrical							
Fire Equipment							
Sinks							

Notes - Comments:

<u>Exterior</u>	Present condition	Last Maintenance			Next Maintenance		
		Date	Cost	Performed by	Date	Estimated Cost	Description
Wall Cladding							
Paint work							
Doors							
Roof material							
Roof paint condition							
Spouting							

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Exterior	Present condition	Last Maintenance			Next Maintenance		
		Date	Cost	Performed by	Date	Estimated Cost	Description
Downpipes							
Sealed Area							
Fencing & Gates							
Gates							
Shed / Garage							
Drainage							
Septic tank							

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Exterior	Present condition	Last Maintenance			Next Maintenance		
		Date	Cost	Performed by	Date	Estimated Cost	Description
Fixed play (Sandpit – Climbing frames)							
Outdoor Surfaces (Footpaths – Bark - Safety fall)							

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Notes – Comments:

List any alterations and additions since the last Maintenance Survey: